



DISCOVERY INDOCHINA
63A Cuabac str.,, Hanoi, Vietnam
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E-mail: info@discoveryindochina.com
Website: www.discoveryindochina.com

RESERVATION FORM

Please carefully read and complete this form, sign, and fax (+84-4) 37 164 133 to Discovery Indochina 63A Cuabac str.,Hanoi, Vietnam or send by return email to: info@discoveryindochina.com

CONTACT INFORMATION

No.	Gender	1st Name	Last Name	Date of birth	Nationality	Passport #
1						
2						
3						

(a complete form suffices for people in one family. If you are made of a group, each participant requires a complete form)

Mailing address: _____

Phone (business): _____ Phone (home): _____

Fax: _____ Email: _____

Name of Emergency Contact: _____

Relation: _____ Phone: _____

TRIP INFORMATION

Trip Name: _____ Trip Code:(if any) _____

Trip Date: _____

Accommodations: I will share a double room I prefer single accommodation at supplemental cost

Arrival Date: _____ Flight No. & Arrival Time: _____

Departure Date: _____ Flight No. & Departure Time: _____

PASSPORT INFORMATION

Name (as it appears on passport): _____

Citizenship: _____ Occupation: _____

Passport No: _____ Date of Birth: _____

Issue Date: _____ Expiration Date: _____

VISA

Visa to Vietnam is compulsory, visa to Myanmar compulsory, visa to Cambodia & Laos can be made upon arrival to the airport. Double entry visa to Vietnam is required when your trip starts in Vietnam, after that to other countries, and then back to Vietnam for the extension.

PAYMENT INFORMATION

I am paying a deposit of US\$ 150 per person to **Discovery Indochina**

No. of participant: _____

by: bank transfer Credit card (Visa or Master only) Card Holder: _____

No. of card: _____ Expiry date. _____

Amount: _____ per person Credit card fee (3%) _____

Discover the hidden treasures Indochina!

I authorize **Discovery Indochina** to debit the total amount of : _____
from my credit card for the service of : _____

INSURANCE & LIABILITY

All tour participants are required to have health and/or travel insurance to participate on the trip.

Name of insurance policy: _____ Insurance No.: _____

Expiration: _____

BOOKING CONDITIONS

Settlement of Accounts

Full settlement should be received no later than 30 working days prior to guests arrival. Payment should be made by telegraphic transfer, internet transfer to our following account details:

Bank name: **VIETCOMBANK**

Address: 198 Tran Quang Khai str., Hanoi, Vietnam

SWIFT code: BFTVNVX; Telex: 411504 VCB VT

Account Name : **Discovery Indochina** Co., Ltd

Account Number: 0011370802400

Reference pour paiement: Discovery Indochina for [insert your name and the invoice reference number]"

Deposits

All trips require a non-refundable deposit of US\$100 per person. The deposits will confirm your reservation until 30 days prior to trip departure, at which time the balance of the trip is due. If the balance is not paid in full by the due date, we will regard the booking as cancelled.

Cancellations

As a general rule, unless otherwise stated, our policy is that all cancellation must be informed in writing either by email or fax. Cancellations will be charged as follows:

More than 45 days prior to trip departure. No charge, however 150\$US deposit is forfeited.

30- 44 days before arrival: 10% charge

20-29 days before arrival: 25% charge

7-19 days before arrival: 50% charge

2-6 days before arrival: 75% charge

with 24 hours /now show: 100% charge.

Refund of Unused Services

No refunds or exchanges can be made in respect of accommodation, meals, sightseeing tours, transport or any other services which are included in the tour prices but not utilized by the tour member.

Liability and Insurance

Certain parts of the tour are provided by the concerned airlines, hotels, transport operators and local tourist offices operating independently. Discovery Indochina is therefore, not responsible for any loss, injury or damage caused thereby to the tourists including those occurring outside of the normal touring program. Additional expenses incurred due the delay, accidents, natural disasters, political actions and unrest shall be borne by the tourists. Passengers are required to have full travel insurance.

Airline schedules and local conditions may affect accommodation and itineraries. Should this occur, Discovery Indochina will endeavor to substitute a suitable arrangement of similar value. Participation on any tours implies full agreement to the above conditions by all parties involved.

*I have read, understood, and accept the Terms and Conditions as stated in the agreement on the back of this form and release and discharge **Discovery Indochina** and its representatives from and against any liability arising from participation on the tour.*

Signature: _____ Date: _____

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